

# Aguettant Ltd

## Transparency Disclosure 2016

### Methodological Notes

Aguettant Ltd is not an ABPI member but have given their formal agreement to abide by the ABPI Code of Practice and accept the jurisdiction of the PMCPA.

#### **Procedure**

The transfers of value which were considered for the 2016 disclosure are covered by Clause 24 of the ABPI code of practice 2016:

- joint working in accordance with Clause 20 of the ABPI code of practice 2016
- donations, grants and benefits in kind provided to institutions, organisations and associations in accordance with Clauses 19.1 and 19.2 of the ABPI code of practice 2016
- contracts between companies and institutions, organisations and associations in accordance with Clause 21 of the ABPI code of practice 2016
- sponsorship of attendance by health professionals and other relevant decision makers at meetings in accordance with Clause 22.5 of the ABPI code of practice 2016
- fees and expenses paid to health professionals and other relevant decision makers, or to their employers on their behalf, in accordance with Clauses 23.2, 23.3 and 23.4 of the ABPI code of practice 2016
- contributions towards the costs of meetings paid to healthcare organisations or to third parties managing events on their behalf, which may include sponsorship of health professionals by way of registration fees and accommodation and travel.

Aguettant Ltd contemporaneously record any transfers of value made by Aguettant Ltd, their parent Company and other affiliates to UK healthcare professionals (HCPs), other relevant decision markers (ORDMs) or healthcare organisation (HCO).

All transfer of value spends have been collated manually using a centralised spreadsheet. The records have been reconciled and confirmed internally a month before the disclosure to ensure the entirety of the transfers of value have been captured.

#### **Data Privacy**

Data Privacy law requires Aguettant Ltd to obtain permission from individual HCPs prior to disclosing personal data such as individual transfers of value. In 2016, HCPs have agreed on the transparency disclosure by signing their contracts with Aguettant Ltd.

#### **Payment dates and reporting period**

Only payments made in 2016 are disclosed. Where consultancy services were carried out in 2015 but consultation fee payment has been made in 2016, disclosure was made in 2016.

#### **Aguettant Ltd**

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Tel. 01275 463691 - Fax: 08443 650050 - Email: info@aguettant.co.uk  
Registered in England 4966231 VAT 832649416 WL 20825/1

### **Currency**

Where HCP travel expenses are incurred in currencies other than sterling, the reimbursement in sterling has been calculated using the published HMRC monthly exchange rate at the time the payment was made.

Where HCP Consultancy Fee has been contractually defined in currencies other than sterling, the Consultancy Fee paid to the HCP has been converted to sterling using the HMRC monthly exchange rate at the time the invoice was issued.

For disclosure purpose and in order to consolidate all amounts, where Aguettant Ltd or their parent company have paid directly for accommodation, travel and related expenditures in currencies other than sterling, the amounts have been converted to sterling by using the HMRC monthly exchange rate at the time the payment was made.

### **VAT**

Transfer of value disclosure is presented exclusive of VAT except where VAT could not be reclaimed.

When the HCP expense was subject to VAT, Aguettant Ltd have reimbursed the full amount including VAT and did not reclaim VAT on their own VAT submission.

### **2016 Transparency Disclosure**

In 2016, Aguettant's transfer of value to UK HCPs and HCOs related to:

- Consultancy Fees paid to HCPs (Speaker and Advisor)  
The consultancy fees were not subject to VAT.
- Donations to HCOs  
Following one consultant's request, the fee related to his services has been paid to a charity (Lifebox – Charity N° 1143018). The Consultancy Fee has been disclosed under HCO in accordance with Clauses 23.2 and 23.4 of the ABPI code of practice 2016.
- Contributions to cost of events  
Aguettant participated in 12 exhibitions and paid fees to HCOs for renting stand space and for exhibitions package. The amount has been disclosed as an aggregate amount under HCOs
- Travel and Accommodation provided to a HCP in relation to the provision of Consultancy Services.  
The amounts have been disclosed as related expenses in accordance with Clause 23.4 of the ABPI code of practice 2016.

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All transfers of value made by Aguettant Ltd, their parent Company and other affiliates from January 1<sup>st</sup> 2016 until 31<sup>st</sup> of December 2016 have been disclosed on the central platform managed by the ABPI.

**Aguettant Ltd**