

## Proveca Ltd. Transfer of Value Disclosure 2018

### Methodological Note

Proveca Ltd. engages healthcare professionals (HCPs), other relevant decision makers (ORDMs), healthcare organisations (HCOs) and patients' organisations across Europe to obtain independent and expert advice to ensure high standards of patient care. Such engagements include but are not limited to research and development, educational and training events, advisory board meetings and attendance at relevant conferences.

Proveca Ltd. has agreed to comply with the ABPI Code of Practice to document and publicly disclose payments or other transfers of value made directly or indirectly to HCPs, ORDMs and HCOs. This note describes Proveca Ltd's method of disclosure of Transfer of Value (ToV) for 2018 in accordance with the requirements of the ABPI code.

In obligation to the Data Protection Agreement, consent is obtained per activity either by Proveca directly or by a third party provider. This and supporting documentation is then entered into Proveca's database and stored on a secure drive until the data is transferred for disclosure or until consent expires. In the case that consent couldn't be obtained, is withdrawn, or expires, it is then accounted to an aggregate total.

With regards to contracts, the ToV in this disclosure only relate to one-off contracts in which Proveca's obligation to comply with the ABPI code is clear.

For payments made to groups or individuals based in the UK, payments are declared in Pound Sterling (£) and values disclosed exclude VAT.

The categories used by Proveca for disclosure are as follows:

**Registration Fees;** Registration fees paid by Proveca to or on behalf of an HCP associated with their attendance at national or international educational meetings, conferences or courses.

**Travel & Accommodation;** Costs associated with travel, subsistence and accommodation agreed as part of sponsorship paid to or on behalf of a HCP associated with their attendance at national and international educational meetings, conferences or courses

**Fees;** including speaker honoraria, consultancy fees, fees for market research or advisory activities carried out by HCPs or HCOs for or on behalf of Proveca.

**Related Expenses;** Travel costs and subsistence incurred by a HCP while carrying out engagements on behalf of Proveca or agreed as part of their sponsorship.

**Donations, grants and benefits in kind;** following a written request, a '**donation**' is a contribution made towards the work or fund raising activities that a HCO carries out independent of Proveca.

Following a discussion or a request from a HCO, a '**grant**' is a contribution to some, or all, of the costs of an activity that a HCO carries out independent of Proveca.

Following a request or discussion with a HCO, '**a benefit in kind**' is the provision of a service, benefit, technical or administrative input given to a HCO as an alternative to a financial contribution (donation or grant); the approximate cost of the benefit in kind (the cost the HCO would reasonably expect to pay) is the value of the ToV recorded.

**Contribution** to the cost of an event; this may include sponsorship or support for the running of an event by an organisation independent to Proveca.

**Version Control**

Revision Date	Version #	Revised By	Description of Changes