

Proveca Ltd. Transfer of Value Disclosure 2019

Methodological Note

Proveca Ltd. engages healthcare professionals (HCPs), other relevant decision makers (ORDMs), healthcare organisations (HCOs) and patients' organisations across Europe to obtain independent and expert advice to ensure high standards of patient care. Such engagements include but are not limited to research and development, educational and training events, advisory board meetings and attendance at relevant conferences.

Proveca Ltd. has agreed to comply with the ABPI Code of Practice to document and publicly disclose payments or other transfers of value made directly or indirectly to HCPs, ORDMs and HCOs. This note describes Proveca Ltd's method of disclosure of Transfer of Value (ToV) for 2018 in accordance with the requirements of the ABPI code.

In 2018, we chose to review all payments made by our UK team to external sources. The relevant payments for disclosure, as per the ABPI 2016 Code of Practice, were identified. These payments were reviewed and all the invoices for these payments reviewed and added appropriately to the supplied Disclosure UK spreadsheet provided. The spreadsheet was checked for validation appropriately prior to submission.

With regards to contracts, the ToV in this disclosure only relate to one-off contracts in which Proveca's obligation to comply with the ABPI code is clear.

For payments made to groups or individuals based in the UK, payments are declared in Pound Sterling (£) and values disclosed include VAT.

Regarding ToV to HCPs and ORDMs, where the relevant agreements are in place to allow disclosure of the individual HCPs' payments, we will disclose the payment. If this is not in place, we will disclose as an aggregate. There were no agreements in place where individual HCPs had some payments disclosed separately and others in aggregate.

The categories used by Proveca for disclosure are as follows:

Registration Fees; Registration fees paid by Proveca to or on behalf of an HCP associated with their attendance at national or international educational meetings, conferences or courses.

Travel & Accommodation; Costs associated with travel, subsistence and accommodation agreed as part of sponsorship paid to or on behalf of a HCP associated with their attendance at national and international educational meetings, conferences or courses

Fees; including speaker honoraria, consultancy fees, fees for market research or advisory activities carried out by HCPs or HCOs for or on behalf of Proveca.

Related Expenses; Travel costs and subsistence incurred by a HCP while carrying out engagements on behalf of Proveca or agreed as part of their sponsorship.

Donations, grants and benefits in kind; following a written request, a '**donation**' is a contribution made towards the work or fund-raising activities that a HCO carries out independent of Proveca.

Following a discussion or a request from a HCO, a '**grant**' is a contribution to some, or all, of the costs of an activity that a HCO carries out independent of Proveca.

Following a request or discussion with a HCO, '**a benefit in kind**' is the provision of a service, benefit, technical or administrative input given to a HCO as an alternative to a financial contribution (donation or grant); the approximate cost of the benefit in kind (the cost the HCO would reasonably expect to pay) is the value of the ToV recorded.

Contribution to the cost of an event; this may include sponsorship or support for the running of an event by an organisation independent to Proveca.

Sponsorship is the provision of financial support to a HCO as part of running an event, in return for the opportunity to present our material as per the ABPI Code of Practice.

There were no non-monetary ToVs made to other relevant parties in 2018.

There were no joint working agreements in 2018.